There are a few things to remember when using the cars.

**Before Your Trip:**

- Keys can be picked up at the front reception desk.
- If the car is charging, please unplug and return the cord to the trunk.
- Do not leave the cord unattended on the sidewalk.
- Also, return the mat to the trunk. The orange cones are OK outside.

**After Your Trip:**

- Remove all trash.
- Turn off “heated seats” and “heated steering wheel”.
- Roll up windows.
- If you see that the car only has 30 miles or less left to use, please let the front desk know immediately. If you are a frequent SCE user you may plug up the power cord properly so that the next driver will be set for their trip. Always hit the “lock” button on the dash (to the left of the steering wheel with a picture of a power plug). This will lock the cord so that no one can remove it. We hope to avoid theft issues!
- Please lock car after use.
- Return keys promptly to the front desk.

Thank you for helping us keep our cars safe, clean and maintained!