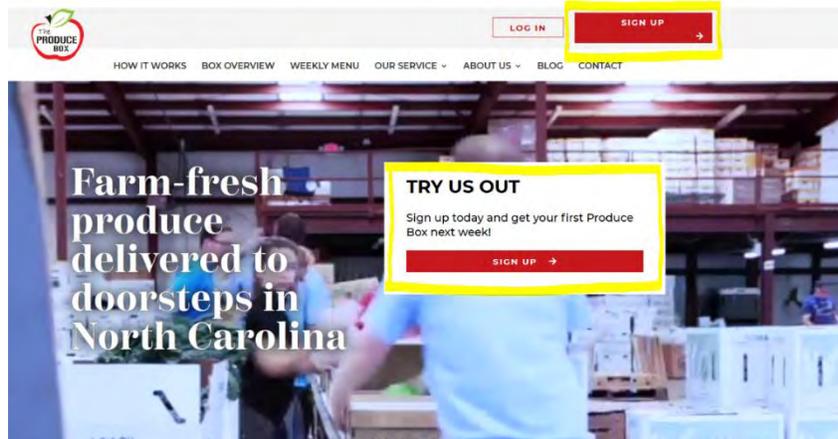


# The Produce Box at UNC

## Sign Up Instructions

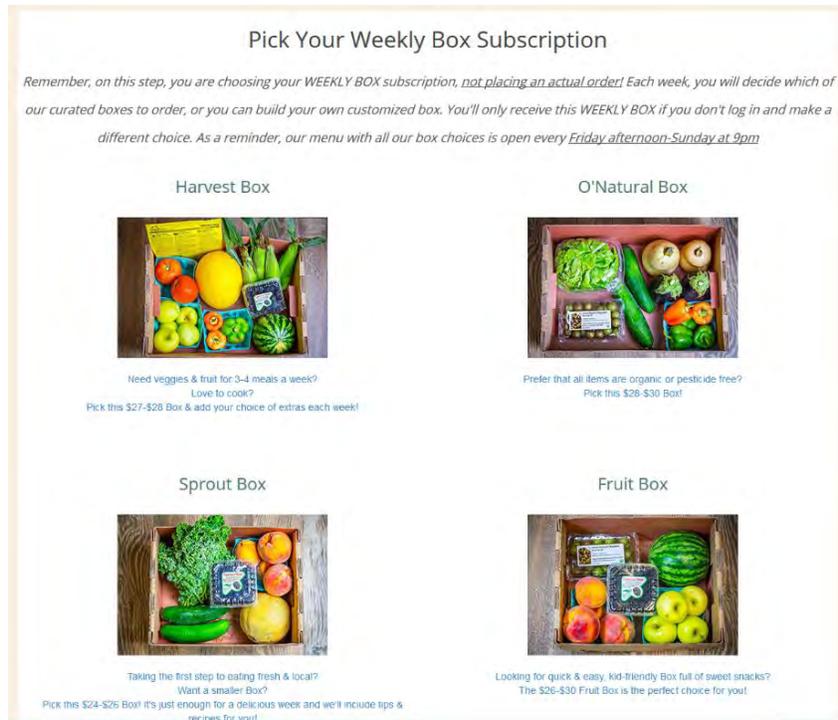
**Step 1.** Click on the **SIGN UP** button on The Produce Box homepage at <https://theproducebox.com/>



**Step 2.** Complete all required fields.  
If selecting to have your box delivered to a UNC location, you must enter **ZIP CODE 27599**. For home delivery, enter your home zip code.

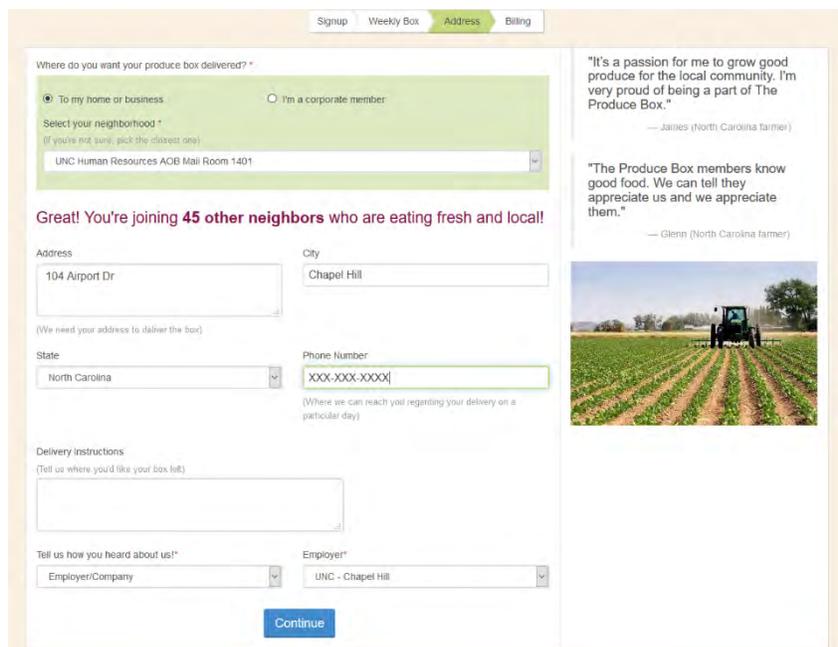
A screenshot of the 'Let's Get Started' sign-up form. At the top, there are four icons with corresponding text: a leaf for 'Once you've signed up by filling out the info below, here's how it works...', an envelope for 'You'll get your menu e-mail every Friday with different box choices for you (or you can create your own!)', a box for 'Pick a Box, add in extras if you'd like, or skip the week if you need to', and a hand holding a box for 'Receive your delivery and enjoy those fruits, veggies and more!'. Below this is the 'Let's Get Started' heading, followed by links for 'Already have an account? - Login here' and 'Previous member? - Reactivate your membership'. The form contains several input fields: 'First name \*', 'Last name \*', 'User Email \*' (with a note '(This will be your username to login)'), 'Zip Code \*' (with a note '(5 digits only)'), 'Choose a Password \*', and 'Re-enter Password \*'. A blue 'Continue' button is at the bottom. To the right of the form is a vertical stack of three images: a tractor in a field, a box of produce, and a banner that says 'Fresh from the farm to your front door. theproducebox.com'.

**Step 3.** Select from 1 of 4 default boxes. (This is the box that will automatically be sent unless you skip your delivery for the week or customize your order.)



You will receive a weekly menu of box options at your email address provided, every Friday afternoon. You will then have until Sunday at 9 p.m. to customize your order or skip your delivery the next week.

**Step 4.** Select delivery option “To my home or business”.



- If you'd like your produce box delivered to **the SCE**, select **UNC-CH/VCFA HR Shared Services - Room 13A** (The UNC delivery list appears if you entered zip code 27599 in Step 2.) You must still enter the building address, city, state and your phone number to continue the registration process (You may use 400 Roberson, Carrboro NC for SCE Deliveries and add a note to deliver in the Blue Conference Room). (You MAY NOT request your order be delivered to a UNC location NOT listed on the drop down menu. To request your school/division be added to the list, please email [totalwellbeing@unc.edu](mailto:totalwellbeing@unc.edu).)
- If you prefer to have your box delivered to your **HOME**, please enter your home address, city, state, your phone number, and specific delivery instructions, if you will not be home to receive your box.

**Step 5.** Enter your billing information and be sure to use your UNC Promotional Code: **UNCCH** to enjoy a free 12-month membership!—Promo code is valid through July 31, 2018.

Click **“Sign Me Up”** to complete your registration.

**UNC Deliveries:** The SCE will be delivered on Wednesdays.

**Home Deliveries:** Wednesday, Thursday or Friday, dependent on your location

First Name \*  
Jane

Last Name \*  
Smith

Credit Card Number \*  
[Redacted]

Expiration Month \*  
Month

Expiration Year \*  
Year

CVV \*  
[Redacted]  
(3 or 4 digit number printed on the back of your card)

Coupon or Promotional Code  
UNCCH  
(one promotional code per registration)

Use my delivery address as billing address

Billing Address \*  
[Redacted]

Billing City \*  
[Redacted]

Billing State \*  
North Carolina

Billing Zip Code \*  
[Redacted]  
(8 digits only)

I understand that, upon activation, my account will be verified with a \$1 charge (and voided immediately) and that my account will be automatically billed weekly for a default box if I do not choose to skip.

**A NOTE ABOUT ALLERGIES**  
Please be aware that we do include peanuts (and other items which may cause allergic reactions) in our boxes from time to time. As you decide whether this program is a good fit for you, we want you to know that our boxes are re-used each week and are switched among members. This could potentially be harmful to someone who has severe allergies.  
Questions? Contact us at [info@theproducebox.com](mailto:info@theproducebox.com).

**Sign Me Up**

"We love to partner with The Produce Box to help kids & families in underserved communities live healthier lives."  
— Susan at the YMCA

HOURS INC  
Backpack Buddies  
the Y  
FOOD BANK  
OF CENTRAL & EASTERN NORTH CAROLINA

**For additional information:**

UNC deliveries, visit [go.unc.edu/theproducebox](http://go.unc.edu/theproducebox)  
The Produce Box, visit <https://theproducebox.com/>